

# Alumni Volunteer Gift Form

Complete this form when you have an alumni volunteer or speaker coming to campus and the Advancement Office will provide a complimentary gift. Please return form to [alumni@umobile.edu](mailto:alumni@umobile.edu) or drop off at the Advancement Office.



UNIVERSITY  
*of* MOBILE

**Employee Name:**

**Employee Email:**

**Employee Office Phone:**

**Employee Title:**

**Employee Department:**

**Alumni Name:**

**Alumni Class Year (if known):**

**Alumni's Email:**

**Alumni's Employer/Title:**

**Event Date:**

**Event Time:**

**Event Location (where you would like gift delivered – office, classroom, etc.) :**

**Briefly describe your program/event and the Alumni's role in it:**